

February 23, 2010

Dear Wisconsin gas station owner,

We are pleased to send you the **2010 Compliance Calendar for Gasoline Dispensing Facilities**, created by the Wisconsin Small Business Clean Air Assistance Program. The SBCAAP developed this calendar to help gas stations and gasoline dispensing facilities comply with environmental requirements related to the transfer of fuel. We hope the calendar is a tool that helps you meet your requirements, especially your record keeping obligations.

Our calendar summarizes requirements of:

- **US Environmental Protection Agency** (EPA) standards for gasoline dispensing facilities (NESHAP),
- **Wisconsin Department of Natural Resources** (DNR) regulations regarding emissions of gasoline vapor from petroleum and gasoline sources (NR 420), and
- **Wisconsin Department of Commerce** regulations for gasoline storage tanks and piping; this calendar focuses on requirements for underground storage tanks (Comm 10).

The regulations that affect your business are changing. New federal requirements for vapor control during filling of tanks took effect in January 2008, and **EPA just proposed numerous amendments to this rule in December 2009**. Wisconsin's storage tank regulations were revised in February 2009, and **gas stations and gasoline dispensing facilities should pay special attention to Comm 10 deadlines that are approaching soon**. This calendar contains information summarizing the latest news on all these federal and state rules.

The Compliance Calendar is designed to help you meet your record keeping obligations and remember important deadlines and dates. The calendar's key features include information summaries, worksheets, checklists, and recording logs for:

- inventory tracking and verification
- gasoline throughput calculations
- leak detection inspections
- vapor recovery system inspections
- compliance testing of equipment
- tank permit and insurance renewals

If you received this calendar but are not the owner or operator of the gasoline dispensing facility, please forward it to the person responsible for complying with environmental regulations. You can also contact us so we update our records accordingly.

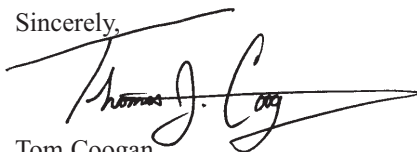
The calendar gives you a simple method for keeping your records together. We encourage you to use it! All your records will be organized if an inspector visits your business. Keep the calendar on file for five years, and it can serve as your official record.

For additional calendars, please call us or send an email to [ComCleanAir@wisconsin.gov](mailto:ComCleanAir@wisconsin.gov). We have a limited number of extra printed copies available. In addition, an electronic version of the calendar is always available online at [http://commerce.wi.gov/BD/BD-CA-Industry\\_Info.html](http://commerce.wi.gov/BD/BD-CA-Industry_Info.html).

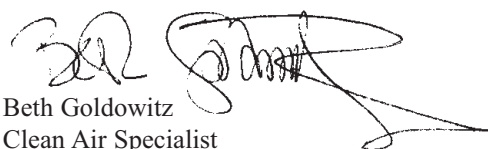
Please contact us with your comments also. We appreciate hearing about the features that are most helpful to you so we can incorporate improvements into future calendars.

The Small Business Clean Air Assistance Program provides information to Wisconsin small businesses to help them understand air pollution requirements and comply with regulations. If you have any questions about these regulations and how they affect your business, please feel free to contact us or visit our web site at <http://commerce.wi.gov/sbcaap>. Our program is confidential, advisory, non-regulatory, and free!

Sincerely,



Tom Coogan  
Clean Air Specialist/Diesel Program Specialist  
608-267-9214



Beth Goldowitz  
Clean Air Specialist  
608-261-6554

**FROM THE SMALL BUSINESS CLEAN AIR ASSISTANCE PROGRAM**  
**PO BOX 7970 • MADISON, WI 53707 • 608-267-9214 • 608-264-6153**

